



## **Financial Analyst CHICAGO, IL**

### **WHO WE ARE**

Vantage Airport Group is a privately owned, industry-leading investor, developer and manager of airports. Our current portfolio includes airports in Canada, Europe, the Caribbean and the United States. Offering more than 20 years of experience, we have received international recognition in areas such as design, finance, operations and sustainability while delivering award-winning commercial programs and passenger experiences. Millions of passengers travel through the Vantage network on an annual basis and we are poised for continued growth.

### **THE ROLE**

*Contribute to the Business of Airports, Around the World*

Located at Midway Airport (MDW) in Chicago, this role is responsible for the financial analysis and administration for Midway Partnership (MP), including provision of insightful analysis and clear reports. The Financial Analyst conducts research, gathers data, provides analysis and interpretation, and assists with the preparation of reports, presentations and recommendations. The Financial Analyst works collaboratively within the MP office and with the corporate office in Vancouver, and contributes to projects in financial analytics.

### **Key Responsibilities Include:**

- Analysis
  - Works closely with the CEO of Midway Partnership (MP) to:
    - Analyze financial information and prepare presentations and reports based on the pertinent data
    - Review construction and operational performance
    - Prepare rent and sales analysis reports to support MP's concession operations, including the following.
      - Reconcile, verify, and allocate Common Area Maintenance (CAM) charges (e.g. utilities, parking, janitorial, etc.) to bill back subtenants
      - Assist with collecting and reconciling non-financial information (e.g. traffic, square footage)
      - Reconcile and upload sales and non-financial data into Data Warehouse
      - Communicate related reports to MP Senior Management Team

- Finance Administration
  - Reconciles and assists Vantage Vancouver with schedule reconciliations (e.g. sub-tenants and construction costs)
  - Assists with collection calls and visits for all overdue receivables, as appropriate
  - Acts as local contact for and works with the Vantage Vancouver Finance team to ensure financial records are accurate and complete
  - Assists in the preparation of regularly and ad-hoc reports
  - Acts as point of contact for internal and external clients
  - Receives mail, prepares bank deposits and relays all finance related to Vantage Vancouver for processing information (e.g. invoices, checks received, notices)
  - Other duties as required

## **ABOUT YOU**

You possess the following experience and abilities:

- Minimum 3 years' experience in a financial analysis role
- Advanced-level skills in Excel; proficiency in Word and Outlook
- Strong analytical skills, with consistent, high-quality, accurate results
- Motivated to take ownership and deliver in a fast-paced environment
- Independent 'numbers' thinker who can also work in a team
- Good judgement, especially in interpersonal relationships and communications; ability to speak and write clearly, appropriate to the audience, showing multi and intercultural awareness
- Creative, inquisitive, ability to keep in mind the 'big picture' while attending to details
- Resourceful
- Organizing and prioritization skills, including ability to be flexible with changing priorities

## **WHAT WE OFFER**

In addition to a competitive compensation and benefits package, career progression, and access to a global team of talented professionals, we are growing and offer boundless opportunities to make your mark. If you share our sense of adventure, come, and join us for the journey.

## **TO APPLY**

Please send a cover letter and résumé, noting how you heard about this opportunity, to [careers@vantageairportgroup.com](mailto:careers@vantageairportgroup.com). Candidates must be legally entitled to work in the United States.

For more information about Vantage Airport Group, please visit: [www.vantageairportgroup.com](http://www.vantageairportgroup.com)